

## **AGREEMENT**

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:

**1. Recitals.** The foregoing Recitals constitute substantive terms of this Agreement and are incorporated into this Agreement by this reference.

### **2. Scope of Services.**

**2.1. Program.** Homeless Gear agrees to launch a new program entitled the Housing First Initiative (“Program”) and hire a new employee—the Housing First Initiative Program Director (“Position”). Homeless Gear employees are employed at-will, meaning either party may terminate the relationship at any time for any legal reason, with or without cause and with or without notice. Homeless Gear, the Murphy Center and Homeward 2020 agree that the Position will work closely with Homeward 2020’s Director to achieve programmatic goals.

**2.2. Program Goals.** The Program will seek to achieve at least three goals:

(a) Help an increased number of individuals and families in the City escape homelessness and, as a result, contribute to Homeward 2020’s plan to make homelessness rare, short-lived and non-recurring; and

(b) Leverage the Murphy Center’s existing infrastructure—and the associated infrastructure of service providers—into providing better and more-proportionate services to people experiencing homelessness; and

(c) In partnership with Homeward 2020, generate agreed-upon and selected data that provides a clearer understanding of the state of homelessness in the City, and communicate that data to community stakeholders.

**2.3. Position.** The Position will perform tasks that include, but are not necessarily limited to:

(a) Create and maintain a by-name list of individuals who are homeless and have, for a period of six months or longer, experienced homelessness in the City. Homeless shall be defined as anyone who lacks a fixed, regular, and adequate nighttime residence, and this list shall be inclusive to the extent that includes Murphy Center guests, participants from other Homeless Gear programs and names provided by other agencies and collaborative groups; and

(b) Maintain a caseload of clients from the by-name list, consisting primarily of highly-vulnerable individuals who are homeless; provide services with the goal of helping those individuals escape homelessness; and

(c) Participate in community-level initiatives, collaboratives and/or meetings that relate to housing access for individuals and families experiencing homelessness; and

(d) Create and maintain Program database, developing metrics and methods-of-data collection in partnership with the Director of Homeward 2020; and

(e) In partnership with Homeward 2020’s Director, communicate key community-level data points and Program outcomes to relevant stakeholders.

**2.4. Deliverables.** The Program will produce the following deliverables:

(a) Quarterly reports—written and oral—to Homeward 2020 on Program progress, lessons learned and key metrics; and

(b) Real-time data, available by request within three business days, on the state of homelessness in the City, including but not limited to: the number of individuals experiencing homelessness at any point in time and the number of individuals who have escaped homelessness since program inception (or from any point requested); and

(c) A comprehensive, annual report that describes and/or identifies Program progress, the state of homelessness in the City and trends, strengths and gaps in the City's system of housing and homeless services.

(c) A dashboard of agreed-upon and selected statistics, updated monthly and published on the websites of Homeward 2020, Homeless Gear and the Murphy Center.